

# Oak Ridge Elementary PTO

Meeting 9:30 a.m. Thursday August 16, 2018

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## Meeting Minutes

### **Opening**

The August meeting of ORE PTO was called to order at 9:33 a.m. by Marybeth DeMott. Shawna Harris 1<sup>st</sup>, Robin Mayer 2nd

### **Present**

Marybeth DeMott, Robin Alexander, Jessica Paschalis, Catherine Adkins, Nichole Call, Wallace Jones, Shawna Harris, Melonie Harrell, Luisa Jimenez, Kristin Kirch, Amanda Hickman, Natalie Gaskamp, Beatriz Morales, Robin Mayer, Erin Peterson, Tami Eldridge

### **Budget/Treasurer's Report**

Treasurer Robin Mayer summarized the following:

Bank balance as of July 31, 2018 was \$5,556.93.

Current bank account balance is \$6, 696.72 as of August 15, 2018.

- a. Income: None
- b. Expenses: Totaled \$21.90
  - i. Bank Fees-\$21.90
- c. Treasurer Robin Mayer needs three volunteers with experience to help audit the books. Shawna Harris and Jessica Paschalis offered to assist.
- d. Teacher Breakfast budget of \$250 needs to be increased. Marybeth DeMott suggested that we increase the budget for the beginning of the year teacher breakfast. She chaired this event and had restaurant discounts and donations. Even with the discounts, the budget didn't suffice. Marybeth DeMott motioned that we increase it to \$400. Shawna Harris 1st and Robin Alexander 2nd.

### **Old Business**

- a. PTO member email update-Betty Morales will update the new PTO member forms and gather their contact information for correspondence
- b. Boosterthon
  - i. Kick-off to Boosterthon is next week, August 22, 2018. PTO needed at 8:45 and 9:30am pep rallies to show presence for our fall fundraiser kick off.
  - ii. Indoor glow run will be held at the school all day on Friday, August 31. PTO board and volunteers are needed to help mark the students lap t-shirts. Marybeth DeMott will organize a sign up genius to have volunteers sign up for grade level shift help.
  - iii. This year our goal is to raise \$15,000 to purchase a gaga ball court for the playground and iPad carts. Last year we raised \$13,000.

- c. Breakfast duty is needed for each month's PTO meetings. A budget of \$40.00 is allowed for food only. There is no need to purchase coffee or paper goods. Each person who signs up will fill out a check request to be reimbursed.
  - September 13th-Erin Peterson
  - October 11th-Jessica Paschalis
  - November 8th-Catherine Adkins
  - December 13th-Natalie Gaskamp
  - January 10th-Wallace Jones
  - February 7th-Shawna Harris
  - March 21st-Robin Alexander
  - April 11th-Nichole Call
  - May 9th-Betty Morales

### **New Business**

- a. Perfect attendance award per Ms. Saly request
  - i. Assistant Principal, Ms. Saly, would like to enforce the importance of school attendance and have a drawing among the students who have perfect attendance. PTO discussed purchasing a scooter and helmet for a boy and girl each semester vs. the entire year. Marybeth DeMott proposed a budget of \$200.00 and motioned that PTO purchase 4 scooters and helmets so that a drawing for a boy and girl with perfect attendance will be done in December and in May. Wallace Jones 1st, Erin Peterson 2nd.
- a. Umbrellas per Mrs. Eldridge request
  - b. Principal, Mrs. Eldridge, requested that PTO help in the purchase or acquisition of about 11 more large umbrellas. These school umbrellas will help the 4th graders transfer from the portables to the main buildings on rainy days. PTO agreed to help. Kristin Kirch offered to check into getting umbrellas donated for our school.
- c. Spirit stick order
  - i. Marybeth DeMott shared the need to place an order for spirit sticks to start building the year's supply. Marybeth motioned that we purchase a \$500.00 order to ensure our school gets the free additions to the order. Erin Peterson 1st, Shawna Harris 2nd.
- d. "Skip the car line" reservation signs
  - i. PTO needs to purchase two signs to mark the reserved car line spots for the two families who bid and purchased them at last year's Spring Garden Night. Shawna Harris offered to get the two signs made for PTO.
- e. Upcoming Events:
  - i. Spirit Night on September 18th at Spring Creek BBQ. Mentioning our school as you purchase your dinner helps ORE get a percentage that night.
  - ii. Parent Information Night will be on September 20th
  - iii. The next PTO meeting is scheduled for September 13th at 9:30 a.m.
  - iv. Spirit stick sale during lunch will be on Friday, September 28th from 10:15-1:30. Our theme this year is super heroes. PTO is encouraged to donate costumes or dress the part as we volunteer to help sell spirit sticks.

Wallace Jones and Betty Morales will help with the September 28th lunch spirit stick sale.

- v. Kristin Kirch and Tami Eldridge suggested that PTO purchase a new rug for the front office so that the chairs will stay in place and not continue to damage the wall behind them. Kristin Kirch motioned that we spend \$79.00 from our "School Beautification" budget on a rug. Marybeth Demott 1st, Robin Alexander 2nd.
- vi. Door Prize drawing for those who attended this month's meeting went to Melanie Harrell who has a grandson in 1st grade at ORE.

Meeting adjourned by Marybeth DeMott at 10:12 a.m. Kristin Kirch 1<sup>st</sup>, Wallace Jones 2<sup>nd</sup>