

Oak Ridge Elementary PTO

Meeting 9:30 a.m. Thursday September 13, 2018

Meeting Minutes

Opening

The September meeting of ORE PTO was called to order at 9:31 a.m. by Marybeth DeMott. Shawna Harris 1st, Robin Mayer 2nd

Present

Marybeth DeMott, Robin Alexander, Natalie Gaskamp, Beatriz Morales, Robin Mayer, Tami Eldridge, Kristin Kirch, Nichole Call, Wallace Jones, Kristina Rivera, Heather Loop, Brittany Powers, Erica Cruz, Genevieve Forey Juarez, Luisa Jimenez, Shawna Harris

Budget/Treasurer's Report

Treasurer Robin Mayer summarized the following:

Current bank account balance is \$13, 310.29 as of August 31, 2018.

- a. Income: Totaled \$9,279.68
 - i. Community Rewards: \$102.06, Fall Fundraiser (Boosterthon) \$7,042.50, Individual Donations: \$65.00, Membership Drive (Join PTO): \$614.80, Spirit Sticks: \$438.00, Spirit Wear: \$600.00, Spring Garden Night 2017-18: \$167.32, Energy Grant: \$250.00
- a. Expenses: Totaled \$1,633.32
 - i. Bank Fees: \$21.90, Box Top Supplies: \$55.85, PTO Supplies: \$188.52, School Gifts/Campus Beautifucation: \$224.97, Spirit Sticks: \$800.00, Spirit Wear Refund: \$30.00, Staff Birthdays: \$50.54, Teacher Back to School Breakfast: \$261.54
- c. Upcoming Expense:
 - i. Since Boosterthon did very well this year, Marybeth DeMott motioned that we pay the Boosterthon \$2,000 deposit for next school year 2019-2020. Wallace Jones 1st, Shawna Harris 2nd.
- d. The board needs to remove Erin Peterson from the check signing account now that she is a CISD employee.
 - i. New signers will be Wallace Jones and Shawna Harris.
They will make official changes at Woodforest Bank within a week.
- e. Robin Mayer motioned that we renew the school's PTO insurance policy to cover any officer liability or crime. The cost is \$210.00 for the year. Marybeth DeMott 1st, Wallace Jones 2nd

Old Business

- a. Boosterthon has estimated our school pledge profit to be \$17,466. As of September 11, 2018, approximately 95% of the pledge profit has been collected.

- b. ORHS Homecoming Parade float: Our school has been asked to enter a homecoming parade float on Wednesday, October 10th. Each local school will parade down the school road from Oak Ridge Elementary to Houser Elementary. The theme is "Games." Marybeth DeMott asked the PTO for volunteers to decorate and supply a trailer.
- c. Parent Information Night is September 20th from 6:00-7:30. PTO board members are needed to sit at the PTO table and answer questions. Marybeth DeMott will speak and Wallace Jones and Shawna Harris will serve. Shawna Harris will update the date/time online.

New Business

- a. Fall Festival is on October 18, 2018 from 5:30-7:30. Kristin Kirch and Mindy Hopper are chairing and organizing this school event. Plans include:
 - i. Bracelets sold for \$10.00 each that give children access to all games/activities.
 - ii. Kristin Kirch proposed having games made or donated from parents able to build them instead of using the company who has previously supplied our carnival games. The estimated cost of purchasing supplies to make the games, bounce house rentals, etc is \$1,700.00. Previously, our expense for this event has been \$1,100. Kristin suggested that by making the games this year, we will be able to keep them, store them, and use them for years to come.
 - iii. Kristin Kirch also proposed the idea of gathering sponsors to rent a booth space for \$75.00 so that they can sell Tupperware, wreaths, Mary Kay, bath and bubbles products, etc. She already has several interested sponsors.
 - iv. Information regarding the planning of ORE's Fall Festival will continue under the leadership of Kristin Kirch and Mindy Hopper. PTO volunteers gave their contact information to Kristin to receive updates on future meetings.
- a. Spirit Night Spirit Stick Sales
 - i. Next Tuesday, September 18th, is Spirit Night at Spring Creek BBQ. Board members are needed to attend and help sell spirit sticks/spirit wear .
- c. PTO has been asked to provide the Turkey and Ham for the staff Thanksgiving Feast on Thursday, November 15th.
 - i. Marybeth motioned that PTO purchases the meat for their feast. Kristin Kirch 1st, Robin Mayer 2nd.
 - ii. Price points from stores and restaurants is to come and the teacher social committee will help gather cost estimates.
 - iii. PTO will create a sign up genius to have volunteers serve the teachers during their feast.
- d. New playground equipment update from Ms. Eldridge: The estimated cost of the new playground equipment that is best for the longevity and safety for our school costs \$25,000.
 - i. Ms. Eldridge stated that her boss will help our school with cost assistance. She asked if PTO was willing to add some additional funds into the playground budget to move forward and order it. Robin Mayer 1st, Shawna Harris 2nd the motion or PTO to help supply additional funds for the new playground equipment.

- ii. More details on PTO's exact expense will come after Ms. Eldridge speaks with her boss.
- e. Wallace Jones suggested we add to our Spirit Stick sales by purchasing items in bulk from Oriental Trading. This will add extra items like pencils and goody bag items, etc in addition to our spirit sticks to create different price points for the children and families. Marybeth DeMott motioned for a \$100.00 budget to increase spirit stick sale items. Kristin Kirch 1st, Natalie Gaskamp 2nd.

Upcoming Events:

- a. Spring Creek Spirit Night is on September 18th.
- b. Parent information night is September 20th from 6-7:30pm.
- c. Spirit Stick sale is held on Friday September 28th during all lunch periods.
- d. Next PTO meeting will be held on October 11th at 6:30 p.m. Please enter through the cafeteria doors.

Door Prize: This months winner for the door prize gift drawing was Genevieve Forey Juarez.

Meeting adjourned by Marybeth DeMott at 10:16 a.m. Shawna Harris 1st, Robin Alexander 2nd